



Albany Unified School District

Albany Unified School District Board of Education

904 Talbot Ave.
Albany, CA 94706

MINUTES FOR MEETING

November 17, 2009

Albany Community Center
Albany, CA 94706

I. OPENING BUSINESS 6:45 p.m.

A) Call to Order

President Glasser called the meeting to order at 6:45 p.m.

B) Roll Call

PRESENT : Member Black, Member Low, Member Walden, Vice President Rosenbaum, and President Glasser.

ABSENT : Student Member Chiang.

STAFF: Superintendent Stephenson, Assistant Superintendent Harden, Director Hornada, and Secretary Suwczynsky.

II. PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS

President Glasser asked for comments from the public. There were none.

III. CLOSED SESSION 6:50 p.m.

President Glasser moved to closed session at 6:47 p.m.

IV. OPEN SESSION 7:30 p.m.

A) Reconvene to Open Session

President Glasser reconvened back in to open session at 7:30 p.m.

B) Roll Call

PRESENT : Member Black, Member Low, Member Walden, Vice President Rosenbaum, President Glasser, and Student Member Chiang.

ABSENT : None.

STAFF: Superintendent Stephenson, Assistant Superintendent Harden, Director Hornada, and Secretary Suwczynsky.

C) Pledge of Allegiance

D) Report of Action Taken in Closed Session

President Glasser reported that no action was taken in closed session.

E) Approval of Agenda

Motion by Vice President Rosenbaum, seconded by Member Black Approve Agenda

The Board was polled and passed unanimously. Members: Member Black, Member Low, Member Walden, Vice President Rosenbaum, President Glasser, and Student Member Chiang voting AYE

F) Approval of Consent Calendar

President Glasser called for questions on the consent calendar.

Member Black had questions on items 3b and c.

Member Low had a question on 3a.

President Glasser had a question on the warrant list and 4a.

Vice President Rosenbaum also has questions on 3b and c.

President Glasser made a change on the start date for the yard aide from 11/18/09 to 12/07/09.

Member Low found very interesting the alternative path to teacher certification. Has a lot of questions about implementation at AUSD. Asked if this is the first year that it will be implemented.

Superintendent Stephenson stated that this had been brought to the district about five years ago. District does not run an internship program in AUSD. Will hire a teacher who is in an internship through a university internship. TIPAC provides the ongoing supplementary mentoring.

Member Low asked if these teachers are in alternative teacher certification program, rather than a standard program.

Superintendent Stephenson stated that this is a standard internship program, where one is working while completing credential requirements.

Member Low asked if program is aimed at high need, hard to fill subject areas or any teacher.

Superintendent Stephenson stated that it could be any teacher.

Member Low asked how many teachers were in district last year in this program.

Superintendent Stephenson stated that there were two, who are now credentialed. An intern actually is credentialed. When you enter internship program, you are on a tenure track, considered probe zero, and considered highly qualified.

Member Walden stated that they are not as qualified as someone who has completed a program, so it would probably be the board's preference, in general, that where possible would hire already credentialed teachers.

Superintendent Stephenson stated that district has had physics and special education teachers, where unable to find fully credentialed teachers. Will then use the intern programs.

Member Low stated that it makes more sense that in areas of high need the district might turn to a program like this. Asked if there is a significant financial benefit.

Superintendent Stephenson stated that this is a supplement to district, and are reimbursed about 1,300 per intern for staff to provide ongoing mentoring, not paid through general fund.

Member Low sees the advantage. Would like to be provided with more information about what happens to teachers who go through this program as opposed to the general teacher certification program; hired in district, what performance is like, etc. Still fairly new programs and would like to understand how effective they are.

Superintendent Stephenson will track.

Vice President Rosenbaum noted that the district has some really valuable teachers who have come through an internship program.

Superintendent Stephenson confirmed.

President Glasser asked Member Black and Vice President Rosenbaum about their questions on items 3b and c.

Member Black noticed that the cost per student is different in these two items. Asked why that is.

Director Hornada stated that although it is the same trip to the same place, Cornell is going earlier in the year and being charged winter rates, and Marin is going later and being charged spring rates. Ocean View will also be going later and charged the same rate as Marin.

Vice President Rosenbaum asked about Ocean View.

President Glasser stated that they will also be going at a later date and that the paperwork has not yet come through.

President Glasser asked about item 3d, a Marin field trip to Chabot. Asked if other schools going as well.

Director Hornada stated that no, this is a Marin event.

President Glasser noted that this goes back to the question of equal education and opportunities for all students.

Member Black noted that this is just one teacher.

Member Walden stated that teacher Maggie Sheppard does this special overnight trip for her kindergarten class. No other kindergarten teacher does this. Not an example of children being denied a wonderful education, but an example of a few children who have Maggie Sheppard getting her special treatment.

Vice President Rosenbaum referred to last meeting's discussion about whenever possible, providing equal access to all students.

President Glasser has a question on item 4a. Asked what E-rate services are.

Superintendent Stephenson explained that E-rate is a program run through federal and state government that reduces cost for technology, telephones, wide area access, computer purchases, etc. Based on free and reduced lunch rate, therefore discount is not as tremendous as some districts, but it really does assist the district in keeping costs down.

President Glasser asked if this is the actual purchase of technology equipment.

Superintendent Stephenson stated that it does and it includes telephones.

President Glasser asked about item 4b, awarding 10,000 contract to provide services related to relocation. Documentation did not discuss how this individual was selected or what his qualifications are.

Superintendent Stephenson stated that he is a community member, his wife is a former board member, has been working closely with Superintendent Stephenson, heavily discounted rates, and knows the sites well. A matter of expediency.

President Glasser noted the new formatting for the warrants, stating that it is very helpful, however can not always tell where sites are, where it indicates general fund or special education.

Assistant Superintendent Harden noted that the information is listed within the account code structure. The first 3 digits are the fund, then come the objects, etc. The issue with this report is that you would almost need a chart of accounts to read it. Working on format and trying to put together system that makes this easier. Will provide board with chart of accounts in the mean time.

Vice President Rosenbaum appreciates the new format.

Assistant Superintendent Harden stated that it is easier to see when there are questions.

President Glasser noted some recurring items starting with 739 dollar reimbursement for classroom supplies. There are about 40 reimbursements for classroom supplies. Asked how principals are allocating out the purchase of classroom supplies and what is the process.

Assistant Superintendent Harden stated that this goes back to new board policies and 200 dollar per reimbursement policy. What has been happening is that the purchases occur because they assume they have funds within donations, and then turn in reimbursements. The problem for the business department is then don't encumber those funds or have oversight. At end of last year had several reimbursements come in and they didn't have the money. Trying to get staff to help by only purchasing incidental classroom supplies. Limit reimbursements for the higher amounts. When purchase happens, business department does not have anything that says that the funds are available, they are circumventing the purchase order process.

President Glasser asked if this could be tracked by classroom.

Assistant Superintendent Harden stated that they try. The problem is because it is a constant process. If they fall behind, the teacher may think that there are funds when there may not be. Without purchase order process, funds may not actually have been received, teachers assume that they have been, and expend the funds. Trying to clean up the process.

President Glasser noted that it could be a large amount with all of the children in each classroom.

Assistant Superintendent Harden stated that donations are absolutely appreciated, but this process pulls away from the equity of donations. Done by classroom rather than FTE. Can look at the process for donation, probably need to address. Yes it is a problem.

President Glasser noted that there are probably about 40 of these.

President Glasser referred to page 52, games and puzzles, asked which fund it came from.

Assistant Superintendent Harden stated that it is special education.

President Glasser noted that the other piece is several thousand dollars worth of lap tops being purchased from several different sources. Wants to be sure that all purchase are going through the technology director.

Assistant Superintendent Harden stated that they are.

President Glasser asked about 42,000 for submission of plans to DSA for pool site, page 66. Does not remember looking at final plans.

Superintendent Stephenson stated that plans were due to be submitted. Those need to go to architect and they take check the with them when they submit the plans. Board approved that, for expediency, plans would go directly to plan check at DSA as soon as they were ready.

President Glasser noted that board has not actually had a look at the final plans.

Superintendent Stephenson stated that the plans will be brought to the board. They will be submitted on Thursday. They are not the absolute final.

President Glasser asked about two charges for the Pleasanton Unified School District and what they were for.

Assistant Superintendent Harden stated that the prior financial system was with the Pleasanton School District. Pay them 500 per month to have historical data available.

Vice President Rosenbaum asked about the facility rental at Northbrae Community Church on page 92.

Assistant Superintendent Harden stated it is for adult education.

President Glasser asked for other questions from the board.

Motion by Member Black, seconded by Member Low Approval of Consent Calendar, with one adjustment for the change in starting date for the yard aide to 12/07/09.

The Board was polled and passed unanimously. Members: Member Black, Member Low, Member Walden, Vice President Rosenbaum, President Glasser, and Student Member Chiang voting AYE

President Glasser abstained from two items, 955580 and 955374.

3. Curriculum and Instruction

- a) Approve the Memorandum for Understanding Between Albany Unified School District (AUSD) and Alameda County Office of Education (ACOE) to Participate in the Teacher Internship Program (TIPAC) for 2009-2010
- b) Approve Extended Field Trip from Marin School to Point Bonita from Wednesday, May 12, 2010 to Friday, May 14, 2010 to Participate in the Point Bonita Outdoor Education Program
- c) Approve Extended Field Trip from Cornell School to Point Bonita from Monday, March 1, 2010 to Wednesday, March 3, 2010 to Participate in the Point Bonita Outdoor Education Program
- d) Approve Extended Field Trip from Marin School to Anthony Chabot Regional Park from Thursday, May 20, 2010 to Friday, May 21, 2010 to Study the Natural Environment

4. Business and Operations

- a) Approve one (1) Independent Contractor Agreement Between Albany Unified School District and Belinda Lum to Provide E-rate Services at the Rate of \$100.00/hour. Cost not to Exceed \$15,000. Funding Source: General Fund
- b) Approve one (1) Independent Contractor Agreement Between Albany Unified School District and Howard McNenny, AIA, to Provide Space Planning, Site Design and Interior Design Services for Site Relocations at the Rate of \$100.00/hour. Cost not to Exceed \$10,000 plus Materials at Cost. Funding Source: General Fund
- d) Approve Warrant Listing - October 2009

V. STUDENT BOARD MEMBERS

A) Student Reports

Student Member Chiang reported that for the last two weeks leadership class has been broken up into committees. Currently a winter ball committee and another dance which maybe masquerade or a night in Paris. Other committees include, dance policy issue and a survey to give out and get more accurate readings.

School just got new library staff. Now the library is open all day long and is more convenient. Open longer and not closed during certain periods.

Member Low asked if it is helpful to students.

Student Member Chiang stated that it is very helpful. Sometimes people have an open period between other classes, they have somewhere to go.

Member Walden mentioned that a donation from School Care is making additional personnel possible.

Student Member Chiang stated that tomorrow is career day. Classes will be shortened, but students can go to 3 different people to hear about their careers.

Member Low asked if all grades participate.

Student Member Chiang stated that it is done every year, all grades.

Member Low asked what Student Member Chiang selected.

Student Member Chiang selected animation in a previous year. Had someone from Pixar, talked about the animation department. Have had fire fighters, FBI. They talk about their experiences and leave it open for questions from students.

Member Low asked how many students attended the animation discussion.

Student Member Chiang stated that there were about 30. They divide it up. In last leadership class, had list of choices, students pick 1 through 10, and they try to provide top 3 choices.

Vice President Rosenbaum stated that it is a very good program put together by volunteers.

Student Member Chiang thinks there are 20 to 30 different choices.

Superintendent Stephenson asked what time it starts.

Student Member Chiang stated before noon, 3rd one is lunch.

Vice President Rosenbaum stated that model UN was at Stanford and won awards. Would like to see a report on that particular program.

President Glasser asked for other questions from the board. There were none.

VI. STAFF REPORTS

A) Strategic Planning Update

Superintendent Stephenson introduced Director Hornada, internal facilitator, here to give brief overview of what has been accomplished to date and introduce the wonderful group who have volunteered to facilitate action planning teams.

Director Hornada pleased to report an incredible strategic planning process. Starting with the initial group of 22 members of community, board, and staff starting in October, drafting mission statement and creating goals and strategies for action teams. Three strategies that came out of the October meeting are defining comprehensive education, interventions, and communication in collaborative decision making. Worked with Superintendent Stephenson, after having strategies in place, and decided to develop action planning teams. All that were asked to be team leaders said yes. Very pleased to say that they have had a first round of meetings with their teams, 7-9 individuals including the 2 facilitators. The week before and last week finished up first round of meetings. Leaders did an excellent job of facilitating.

Debbie Burrill and Alison Makela facilitating strategy number 3, communication and collaboration. Tami Benau and Wendy Holmes facilitating strategy number 1, defining comprehensive education. Cynthia Attiyeh and Nick Berger, facilitating strategy number 2, interventions for students. They all took a training with Mary Townsend and led their groups through a series of protocols analyzing the missions statements and looked at the heart of what the strategies mean. Wrapped up meetings with what type of research is needed from staff. On December 2nd will all disburse to each school site to gather information. Week of December 7th to 11th, they will meet again. Very excited. Looking forward to providing more updates. Thank you to all who are facilitating. Truly appreciate efforts.

Superintendent Stephenson asked for questions from the board.

Member Low asked for clarification of topics, defining a comprehensive education, interventions for students... Researching interventions for students or just best practices in interventions for students.

Director Hornada stated that the strategy was around best practices for interventions. What we are going to do next to be able to identify students and support their needs.

Member Low asked about communication and collaboration.

Director Hornada stated that is a decision making process between the staff, community, district, that we work together to make significant decisions.

Member Walden asked about research other than visiting schools, or if that is the primary research.

Director Hornada stated right now that is the primary research. Asked if someone else wanted to comment on some of the other information being looked at.

Nick Berger stated that strategy for looking at interventions includes looking at what other districts are doing, and if it is working and not. Also Internet and best practices.

Member Low hopes that it will be helpful and inspiring to talk to people in other districts.

Superintendent Stephenson thanked all of the facilitators.

President Glasser thanked them as well. The strategic plan is going to develop the corner stone for many district and board decisions. It will trickle down for years to come. Thank you for participating. Thank you to the administration for getting it going. It is a critical look at how we do things, what is being done well, can do better, some self examination. First formal process district has instituted. Will pay off for years to come. What you're doing is critically important to the success of the district and moving from good to great. Thank you.

B) Wellness Committee Report

Superintendent Stephenson introduced Shelly Ball to talk about the exciting work being done.

Shelly Ball reporting on Wellness committee this year and plans for the year. Met once. Last year there were two main focuses. One was the mission statement to present to the board, which was passed in spring. It reflected district's more comprehensive view of wellness. Generally wellness has focused on nutrition and PE. The mission statement is now reflecting that wellness has to do with social, emotional, and physical wellness. There were five parts to the mission statement including nutrition, ecoliteracy, mental health programs, physical education opportunities, and health education. Also last year chose one focus because wellness is so huge, nutrition and ecoliteracy. Clell Hoffman co-facilitated the committee. This year's focus will be on emotional health and mental health programming.

At the beginning of the year, Wendy Holmes put out call for Committee of Respect Committee which has worked

largely as an elementary school level committee for the last two years working on issues of diversity. In the last two years around family diversity and disabilities. This year, based on focus groups in the elementary schools, will focus body size acceptance and bullying. Survey identified issues of being too large or too small frequently cause of bullying. Seemed a perfect fit for the two committees to meet together, the wellness group and the community of respect committee, and then they stayed on into wellness portion. Will be looking at body acceptance. Looks like bullying in elementary and middle school, by high school looks like self directed body loathing. Peer helpers at the high school had identified that in addition to the classroom presentations that they do each year, the project that they want to work on this year is a body image project. Seemed perfect. Hoping for some cross school activity, either at the end of this year or the beginning of next year.

Other areas that came out of meeting. Gathering data, survey at middle school and to look at some data gathered 4 years ago at high school. Members of committee willing to work on data collection and analysis. Will bring to meeting in January and consider some effective programming.

Per request from Superintendent Stephenson, creating brochure, formally presenting the board's wellness focused policies. Being worked on.

One of the committee members, Alan Merris, is on Berkeley/Albany Mental Health. Would like to spend some time thinking about mental health services being returned to previous levels. Learned this year that money from prop 63 is meant to be spent in Berkeley and Albany for prevention and early intervention programming. Albany is not currently getting it's fair share of services. He and elementary school principals will meet in December to talk about what it would take to receive fair share of prevention services. Those are not mental health services like the ones I provide with the interns at the high school and middle school, more school wide training and new programs focusing on helping the school prevent mental health issues. Professional development, coming up with a model for communication between staff and administrators, disciplinary models to try to catch potential high risk kids early on and prevent some of the difficulties they have in school.

President Glasser asked earlier issue re health class in 9th grade and if the wellness committee is getting involved in that. Should continue, what curriculum should be, etc.

Ms. Ball had not been brought in on that discussion.

President Glasser stated that it seems it would fall in under wellness purview.

Superintendent Stephenson stated that it will come in in March. Ms. Ball wrote curriculum for the class.

President Glasser mentioned Measure A in 2004, .5 cent tax in Alameda County. 75% of that tax goes to fund the Highland Hospital facility in Oakland, the other 25% is supposed to be spent in other communities. Might want to check to see if Albany is receiving fair share of revenues.

Ms. Ball asked if this is for services through the schools.

President Glasser stated that it is for services to community. County Health provides services to the rest of the community except through Berkeley. If Berkeley is providing our portion of that health piece, then probably some of the measure money is going to Berkeley or the city.

Superintendent Stephenson thinks it is the city. Joanne Wilde is very involved in that piece.

Superintendent Stephenson, looking at remaining staff that is here and those that have left because it is late, stated that one of the ways to move the district from good to great is to use the talent that resides in the staff. Looking at dedicated, talented, intelligent individuals going above and beyond their jobs daily. Thanked them for being here and stepping to the plate time and again. Can not say enough about Albany teachers, administrator, and classified staff.

President Glasser asked for comments from the public.

C) Facilities: Program Relocations

Superintendent Stephenson referred to project management calendar. Tried to present a more linear view, something more specific. Based on a board decision, to be brought December 1st, propose moving forward to begin work the day after the December 1st meeting. Starting with Albany High School, have toured the 3rd floor facility. Principal Barrone will be meeting with staff to look at proposal. Will be working with staff to determine, actual thought to open it up for staff gathering place not in small offices. And then to create a small office for workability, to use under utilized space. Proposed time line would be to move workability over the winter break and then the adult school would be moving in. Adult school will be moving, office and principal. Classes can be taught anywhere. If need additional space, would provide portable on AMS campus so that students would not be traveling across Brighton. San Gabriel is largest project. Has received least attention and greatest amount of rejected portables. Start with hazmat survey. Have not looked at possible asbestos in floor tiles, would be a good time to abate. Demo two old portables in place that are not worth rehabbing. Relocate two newer portables that are DSA approved and worth rehabbing. Need to upgrade electrical service and do tenant improvements. Will start in March when move special services out. Will be staging reconfiguration for a culinary classroom. Propose moving MacGreggor into their new facility in August. Temporarily move technology to room 11 over winter break to free up some space behind Ocean View, and then they would move into rehabbed portable once that has been completed. On Jackson St. campus, recommending hazmat survey, although most of the floors have been replaced. Propose to get started immediately on tenant improvements because currently MacGreggor only uses 3 of the 5 classrooms. Therefore can get started immediately on the two that are not being used now. Working with Susan Stephenson about what she would like to retain and paint, and what she would propose add and what to bring from old site to new. Propose moving pre school in June. Tenant improvements schedule to complete in May, moving them in in stages to be completed in August.

Ocean View portables, most immediate issue. Piedmont would like that moved as soon as possible off their campus which they are rehabbing right now. Do interim tech move to get that that trailer back on the campus and then bring in the larger portable and renovate portable in place. Then bring tech trailer over to district offices to provide extra space. Monroe and Jackson, propose to start renovations as soon as fire department leaves space, anticipated at end of January. Need some internal changes in order to accommodate staff, with potential move in of March.

Cornell will have space to use immediately. Toured upstairs with principal. Thought is could move EL classes up. There are many pull out classes of less than 10 children that can use the upstairs space immediately. Speech, psychology, office, perhaps resource. Immediate access to more space. More permanent conversion to be determined. Will apply for critically overcrowded facilities money and see where we stand.

Met with Jackson St. neighborhood last night and had a very good discussion with the people that showed up. Disappointed with turn out. Mailed letters to all of Jackson St., Hillside, Cerritos, and only got 4 folks. Proposing fliers for another meeting next Monday, placing them under door mats, providing plenty of notice. Had a lot of support last night at meeting for the move. Everyone is concerned about traffic. To that end, Susan Stephenson will do a car count. They only have four parking spaces in front of the pre-school right now. Want to take a look at what kind of traffic is generated. Look at traffic flow pattern that possibly trains parents to drive up Madison, for those that are going to drive, then left on Hillside, and then down Jackson where no one parks. A long white zone on Jackson can accommodate more than will be generated. Part of parent education.

Member Walden suggested may need to have staff present because they're very small children.

Superintendent Stephenson stated that they currently have to park and walk up to the office. May consider having sign in at curb with staff.

Does not seem to be any negativity with pre school at all. Understand that they have choices and were relieved

to know that if they chose to stay with pre school program that it is just a number of blocks. Will be slots available for parents interested in moving to the new pre school. Offering help with existing need by opening up additional pre school slots at both locations. Asked for questions from board.

Member Walden asked how do you make the call on the AMS portable. Have time line of the 6th.

Superintendent Stephenson stated will lease a portable, they very easy to bring in. Do not want to pre commit until know more about enrollment. Since tightening enrollment, middle school is lower than projected.

Member Walden noted the large amount of real estate changing hands in Albany and that last year may not be predictive of future. Suggest a T-, red letter day. If don't have portable by a certain time, not bring it in. Other wise becomes unclear. Never feel we have the data until after school has started, like we just need one more round of calls, and never do.

Superintendent Stephenson is working with the administration at the middle school, asking both middle and high schools for their finished master schedules in February, not June. Anticipate building 8 to 9 sixth grade classes.

Member Walden feels for the teaching staff at both the high school and middle. Amount made to move from class to class during day. It destroys the teachers ability to keep a desk, make calls, etc. The public space at high school for teachers and their ability to use that is really important. Really hope that in thinking about altering space, include as much teacher feedback as possible.

Superintendent Stephenson absolutely trying to find a way to make that space as teacher friendly as possible. Right now the public area in front of the offices is use, but the offices are rarely used. Offices are not attractive or comfortable. Looking to open it up, but waiting for teacher feedback.

Vice President Rosenbaum stated that the last time looked at the space, some of the furniture hadn't been unpacked yet.

Superintendent Stephenson thinks the concept was great when designed, but it does not meet needs of staff.

Member Walden feels the more they have feedback, the more people feel we're trying to deal with some of their issues.

President Glasser asked if, under current schedule, the adult ed school, for the spring term, will be at high school.

Superintendent Stephenson reminded the board that the adult school office will be moving. Moving registration hours, to be much more conducive to helping the community and the folks that use adult ed because will be open in the evenings. Many of the people that use adult ed work during the day. Hours will be 12:00 to 8:30. They will be funneled into their own exit, as it was designed. Classes are continuing in the same paces, high school middle school, etc.

Member Walden stated that marketing to that particular constituency is a big deal. It is not the price that has dropped enrollment so dramatically, rather a marketing hitch. Things didn't happen when people expected them to. Lose some people by moving things. Concerned, should be thinking more generally about how to support adult ed program to sustain and stabilize their marketing effort. Noticing that side effect of this may require patience with adult ed while they recover. Marketing takes a long time and board needs to be patient with adult ed while they recover. Should not assume that they do not need relocation time.

Superintendent Stephenson, based on weekly meetings with Alison, not sensing that enrollment is down. Impact with closing the pool, yes. Have collapsed some classes. She has some exciting ideas about marketing to community and put classes on the schedule that community is really interested about.

President Glasser thanked superintendent for bringing this back and laying it out. Ambitious schedule. Asked if beyond the action on the 1st, anticipate any additional action on the part of the board to execute the plan going forward.

Superintendent Stephenson does not, maybe a contract or two. Have assembled team with contractors, etc. Will get them done.

Member Walden offered help with Jackson Street flyering. That area is a little complicated. Inexperienced people get lost.

President Glasser asked for comments from the public.

Loring Barker, President of Albany Teachers Association. See several 1 day turnarounds. Does not think is realistic. Probably not a big deal in terms of planning. Moving is very stressful for people. Always takes longer than expected. Construction always takes longer, so people are trying to move in while things are being completed. Would like to see that things finish on time without adding the stress of starting a school year, etc.

Superintendent Stephenson agreed, was being overly optimistic. Had 3 to 5 days on there and will put it back.

VII. PERSONS TO ADDRESS THE BOARD ON MATTERS NOT ON THE AGENDA

Andrew Austin. Daughter was at Albany High School until pulled last Friday because teacher made her cry. The teacher didn't want her because she was special ed, he had to work with her during advisory period because that is what the IEP said. The other teacher involved, there are two, her math teacher told her that she could have extended time on her test, this is what prompted the whole episode, but she had to get it in before he graded all of them.

President Glasser interrupted noting that coming to agenda piece for people to talk about items not on the agenda. Want to be sure that there is not anyone who wanted to comment on the previous item. Now on item 7 on the agenda.

Mr. Austin stated that, as near as can tell, that is the reason the teacher did what he did. He has a habit of, twice, of sticking his foot in his mouth with my kids. The first time he heard that I'm pretty militant about seeing that money is spent on special ed, he shouted across the room at son about wanting to speak to me, which pissed my son off pretty badly. Only time daughter has been at school and cried about something that has happened. Pulled her out. Feel badly about it. Kind of expected, because heard from other parents when militant and push for funding through the legal laws that school districts do this, this sort of thing will happen. She was told by the teacher that she would be moved to another math class that would switch her schedule around, which is illegal, that can only happen in an IEP. Two, that other teacher had already failed her because he did not have the skills to help her with her special learning differences. Very few of the math teachers do. Very few single subject teachers do. Passed math last year because Sean Morris definitely had those skills. Pulled her out and put her in another high school. Do not appreciate what has happened all along the way. This district has not been any different than the district before. Has had employees lie to me, spit in my face, who are in the special ed department. Difference is now when talking with employees in districts, let them know talked with attorney a few minutes ago, he said you're doing something illegal, you fix it now, or we're going to file a complaint, and I'll be in your face every day. Learned that the long way over a long period of time. Did not start out this way. Can remember as a child when mother, who taught math, that backpack is old. Was in good shape. Mother had student who was dying of cancer and was bringing his things to school in a paper bag. She gave him money for a new one and took his old one to school and gave it to her student. That is what I expect. Have seen that from a lot of teachers, but have never it from administration down through special ed department.

President Glasser sorry that this occurred and would encourage talking to, if you don't feel you're getting the proper response from the folks in the direct services to your daughter, you should then elevate that going

forward.

Mr. Austin explained tried, will go to attorney. That's how it works.

President Glasser had two items. Wanted to take a moment to mention the passing of one of our high school students, Jessie Chow Smith. There will be a memorial service on Thursday the 19th in the multi purpose room at the high school from 5:30 to 7:00 with a pot-luck afterward.

The other item was to recognize the sacrifice of our troops, what happened in Fort Hood. In November we also have Veteran's Day that reminds us of what sacrifices people make to make our country what it is.

Wanted to mention both items to give them the recognition and respect that they deserve.

President Glasser asked for other items not on the agenda. There were none.

Recognition of sacrifice of troops in Fort Hood. Have veteran's day, reminds us about sacrifices people make for country. Recognition and respect.

VIII. REVIEW AND ACTION ITEMS

A) *Discuss California School Boards Association Delegate Assembly Nomination*

Superintendent Stephenson stated that the California School Board Association is again looking for delegates. Should anyone want to apply she has the paper work. Noted that Vice President Rosenbaum applied last year and the board appreciates the effort. Should anyone wish to apply, please call and will get the paper work. Will have opportunity to vote on delegates from your region after the 1st.

Member Low brought up issue that came up after parcel tax campaign, per Loring in comments following the campaign, Member Walden brought it up after the campaign, and was very much reflected in the canvassing and by community members. What specifically our school board is going to do to lobby for other public school students in California, beyond Albany. Very inspiring to see how much the community is concerned about the greater good in California. When looked at this, realized it might be one conduit to getting the information necessary to figure out what bills or letter of support we might want to draft or create. The CSBA may be an easy way to do that, but that doesn't mean one of us needs to be a delegate.

Member Walden stated that a pretty hefty membership fee is paid. Have ability to contact them and their lobbyists in Sacramento and get that kind of consulting. Like are we working on now, what is next step, what is happening, etc. They are really good resource. Luckily can do that without having a delegate. Can call and ask for those services from the lobbying department. Perhaps add to agenda in the future.

IX. REVIEW AND DISCUSSION ITEMS

A) *Conduct the 1st Reading of Board Policy Section 6000-6145.5(c) - Instruction (Continuation from November 4, 2009 Board Meeting)*

Superintendent Stephenson brought these back. Still planning on study session on December 1st to finish up the 6000s. Opportunity to finish some board business on 6000s. Turned it over to Director Hornada

Director Hornada passed out a packet that lists some proposed changes including those from board members. Additionally the actual policies follow and are bold-ed, underlined, etc. There is a page number reference listed for the board packet.

Thank you to those who sent email questions. Appreciate time to do research on answers. Will be important to include staff in some of these decisions. Some changes may change what exists or may require some adjustment. Important to get staff's input and buy in along with being compliant with ed code.

Received a series of questions and comments regarding the policies that will be coming to study session on December 1st. Will hold off on those, but they are in the packets so that you can see them.

Director Hornada would like to start on page 160, comprehensive health education. Would like to move forward with some of the questions that were coming up as well as taking a look at what we didn't go through at the last board meeting, and then circling back and looking at some of the changes in the previous policies. Were starting with the outlines for comprehensive health education which also moved in to the different areas of reading, language arts, math, science instruction. Asked for additional comments or questions.

Member Low asked if looking for questions and comments in addition to the ones sent.

Director Hornada stated in addition to. Will start by addressing some of those sent. One question was on AR6142c, HIV/Aids prevention, page 162. Looking at when it occurs in middle school and what curriculum is used. Was originally part of 7th grade wheel program. The wheel has been cut due to budget cuts. Curriculum has been moved to the 7th grade advisory program, but not presented in the same format as it had been originally. On AR4143g, specific topics delineated in the middle school health curriculum, page 184, question was about district following guidelines and offer driver education. Some are addressed through advisory, portion are covered within science curriculum. Teachers do an amazing job covering those standards. Working with the Alameda County Curriculum Council about driver's ed programs. Board policies for other districts have that driver's ed clause in there. Would like to put out question to curriculum council, if it is in policy, do you actually have program. Good question for legal advice around liability, etc. Question about current information or changes to that ed code. Can not find information. Would like to bring that information back.

Member Black stated does not know if that course is currently being offered.

Director Hornada stated that it is not. It has been a number of year.

General discussion about when it was dropped.

Mr. Barker stated that it was just before HIS class.

Member Low stated that in advisory and in science the topics discussed are covered. Asked if the wheel had a health component that covered these topics before, but has just disappeared. Asked how long it was part of the wheel, how many weeks of the year.

Superintendent Stephenson stated that when she was principal, it was about a three day coverage, the HIV/Aids was about five days.

Member Low asked if some students do not take the wheel because they choose a different path.

Superintendent Stephenson stated that when there was a 7 period day, all 7th graders had a wheel and the option of foreign language. Now with 6 period day, they've had to take it out, except for a very few students who chose not to take a foreign language. Which is why it was moved into advisory. In the past when there was a seven period day, all 7th graders took the wheel. Unless they had jazz band. So those students probably didn't get it.

Member Black noted that the regulation says may include, so it doesn't seem to be mandated.

Member Low believes it is a question of how important the board thinks it is for students of this age to get exposure to these topics. Are they missing it because they are taking music, which is a wonderful opportunity.

Member Walden stated that the advisory / science solution may in fact be relevant. Hard because they have so many standards.

Director Hornada discussed next question in the packet regarding victory with honor, BP6145.2. Do have a procedure for victory with honor. Spoke with athletic director. Honor code is a document that all students and parents must sign in order for a student to compete in any athletic team at the high school. Honor code is posted on AHS web site. Every student athlete and their families receive the information. The other piece on 6145.2c, current information coming out around concussions and football head injuries. Athletic director stated that every coach must maintain first aid and CPR current certification. Part of being in the North Coast CIF, which is the federation that oversees interscholastic athletics, that they provide all kinds of information and professional development for athletic directors and departments in order to get new information out and incorporate it into program if necessary.

Member Low would like at some time have someone specifically talk about what kind of professional development has been done around this issue. Issues of injury and long term concern are something we should focus on. Would like to see what they understand about what is being discussed currently.

President Glasser understands the issue, having read some of the articles that are coming out, that a lot of the research is being done by the NFL about the sustained head injuries. A lot of what they are saying is that people sustain some of these injuries and don't realize that they've been injured. Maybe discuss more specifically, what needs to happen before someone rejoins competition to insure that they are not going to place themselves at further risk.

Vice President Rosenbaum stated that sometimes those protocols are not that clear.

Member Low stated that they are starting to develop additional protocols.

President Glasser stated that just allowing a coach or student make those determinations about whether a student should be back on the field is not considered appropriate, due to peer pressures or the lack of medical knowledge of the risk that the previous injury might pose to that individual. Probably we want to move on this sooner rather than later. May be some pieces of policy want to pull out and spend some more time on, moving those pieces forward.

Member Walden stated that it does not seem to be concern about the policy, rather a reminder to follow up with staff about how they are implementing.

Vice President Rosenbaum mentioned question about the type of medical clearance that has to happen before the student is allowed back on the field.

Member Low agreed that the policy does talk about equipment, etc. Just want more specific information on this issue.

Director Hornada discussed the next set of questions regarding the advanced placement policy, 6141.5, page 141. The question was in regards to the removal of the word shall and replacing it with may. Feels strongly that district and board want to be able to support a full AP program. This is an optional policy. Feel it is important to have the work may there just to maintain flexibility, especially given state budget, etc. Want to be sure don't tie hands by saying shall on an optional policy when we know that we do support having AP courses. However, if in dire situation with budget, could present a problem.

Regarding cooking and nutrition classes, page 166, strike shall be pursued, to correct grammar.

Director Hornada would like to cycle back to last round of questions. Page 108, it was suggested 'but does not supplant' be added. Asked for questions or comments about that change.

Page 127, regarding AR6155c, spent some time looking at patriotic exercises. Researched eight different

districts in the area, including a couple in So Cal. The majority of the schools had the following changes in the patriotic exercises. What those schools had as policy around patriotic exercises was, each elementary school shall conduct each day, at the beginning of the day. The pledge of allegiance to the flag will fulfil this requirement, and may choose not to participate in the flag salute for personal reasons. Nothing was spelled out for middle and high schools. Recommend proposed changes. A school in Berkeley had some different ideas about what a patriotic exercise might be. One school created a pledge to the world. Does not know content, but that is how they fulfil this requirement.

Member Walden stated that in San Leandro they had a morning announcement about a famous American person, and that fulfilled the requirement. Range is quite large.

Member Low thanked Director Hornada for research. Feel very satisfied with this. Feel gives more latitude to the teacher and the school while respecting policy.

Director Hornada referred to BP6141.5a, an optional policy regarding advanced placement. First recommendation, page 141, change shall to may, as discussed. Remove each and put in the high school, since we maintain only one comprehensive high school.

Member Black asked if this includes MacGreggor.

Member Walden suggested that district wide would cover it.

President Glasser suggested, at high school level. Curious why it says, at least 4.

Director Hornada stated that the language is taken from GAMUT. Currently have 13 AP classes at this point.

Superintendent Stephenson believes it reflects the core curriculum.

President Glasser stated that use of four takes away flexibility by saying must provide 4, contradictory to changing shall to may.

Director Hornada agreed that it makes sense to scratch 'at least' to be consistent and maintain flexibility.

Director Hornada referred to the next changes on page 161, BP6142.8b, comprehensive health education. This is also an optional policy. Thought that the words planned, sequential, research based, etc. are really not appropriate to the way we address health curriculum in our district. Those words imply more of a text book approach. Currently have more relevant approaches, projects, etc. Do provide current information through Alameda County Office of Education and other resources. Would like to propose striking those words. Asked for questions or comments.

On page 161, 6142.8b. For some reason there is an error between the digital and paper copies. Will check a's and b's to be sure they are correct. Recommend adding the words 'any applicable' allowing more choice to teachers.

On page 166, also part of comprehensive health education, regarding incorporating cooking in nutrition lessons. Suggest striking shall again to provide flexibility. Would like to see current hands on learning projects continue.

On page 178 regarding, AR6145.5a, student access. The current practice is option 1. Suggest striking option 2 and continue with option 1.

Member Walden stated that it becomes not an option.

Member Black had a question on page 146 at bottom of the page, BP6142.1a. An optional paragraph that describes a coordinator and, or advisory committee regarding the district's comprehensive sexual health education program. Asked if we have or want an advisory committee. Can take it out since this is an optional paragraph.

Director Hornada pointed out that it says may.

Member Black is aware, but it says that it should be changed to reflect current district practices. Asked if there is a reason to leave it in.

Director Hornada stated that there is the wellness committee that has taken on issues like this. It is optional and says may.

President Glasser asked if committee, maybe more than one committee, is looking at this as part of their area of responsibility.

Member Black stated that paragraph is quite specific. After it says may, then it says what the committee shall consist of, do, etc.

Member Walden stated that since the wellness committee has been defined in other places, ok to strike this paragraph.

Superintendent Stephenson is okay to strike this paragraph.

Director Hornada will strike that paragraph.

Vice President Rosenbaum thanked Director Hornada for doing this and addressing all of these questions.

Director Hornada found it a very interesting process. Looking forward to bringing other two thirds of the policies to the board. Again, as reading through, if have other questions, comments, concerns, please email in advance allowing preparation.

Member Low asked if this would be before the special study session on December 1st. At that special study session will be looking at the rest of the 6000s.

President Glasser appreciates electronic format. Had discussion with Vice President Rosenbaum, once these policies are adopted and put on line, how will they be formatted so people can see where policy is discussed. How are these set up so that people can search policies with relevant sections.

Superintendent Stephenson stated that once completed and on line, they are not on our web site. They are linked to CSBA and Gamut and you can search policies by word or policy. Index is extremely detailed and cross referenced. Should be up in next 5 to 6 days.

President Glasser stated that it will be very helpful.

Member Black stated that it would be great to publicize that in some. People may want to be here with opinions if they knew more about the topics.

President Glasser asked for other comments. There were none.

X. BOARD AND SUPERINTENDENT COMMENTS

Superintendent Stephenson reminded board about special board meeting on 15th. Have heard from two board members who are available. The only item will be first interim. There are some issues with the software with the

county, it is going slower than expected. 15th is on a Tuesday. Proposal is no closed session, would go right in to the only item on the agenda, the interim. Vice President Rosenbaum indicated that 7:30 would be better for him, rather than 6:30. Would like to hear from the rest of the board. Have heard from Member Low. Member Black also prefers 7:30.

President Glasser asked for other items from the board. There were none.

XIII. ADJOURNMENT

President Glasser adjourned meeting at 9:40 p.m.

